

Ventura County Arts Council Elementary School Arts Mini-Grant Application Guidelines: School Year 2019-2020

PURPOSE

The Ventura County Arts Council Elementary School Arts Mini-Grant Program, established in 2004, provides a source of support for the **elementary** schools to partner with local arts organizations and artists to bring standards-based arts into K-6 classrooms. The funds may also be used to take a classroom to a Ventura County arts venue for an educational program. All funded programs must take place **during the school day**. No after school programs will be funded. This round of mini-grants will be awarded during the 2020 spring semester. This grant cannot be used to fund a VCAC Artists in the Classroom residency.

Study after study has concluded that students benefit from an education that includes the arts as part of the core curriculum because it encourages 1) creative thinking, 2) team problem solving, 3) risk taking, 4) delayed gratification, and 5) excellence as the standard. All are essential to job preparedness in the information age.

ELIGIBILITY

Ventura County Arts Council Elementary School Arts Mini-Grants are available to Ventura County **elementary** school K-6 classrooms that partner with a **Ventura County artist or arts organization**. Application narrative must list specific guiding principles as contained in the [Visual and Performing Arts Content Standards for California Public Schools, Pre-kindergarten through Grade Twelve](http://cde.ca.gov/be/st/ss/documents/vpastandards.pdf) (cde.ca.gov/be/st/ss/documents/vpastandards.pdf).

All arts disciplines will be considered. **Only one application per school will be funded per funding cycle.**

Ventura County Arts Council Elementary School Arts Mini-Grant funds can be used to pay the artist, organization, tickets, or school-provided transportation to a local venue. The funds may NOT be used for equipment or to pay for an existing in-school arts program.

Projects will be selected on the criteria of:

- 1) learning experiences structured by the California Arts Content Standards,
- 2) utilization of local artist resources, and
- 3) ongoing learning that uses this project as a springboard for continuing arts education and/or integration with other content areas.

BUDGET

The Ventura County Arts Council's Elementary School Arts Mini-Grant of \$500 to \$1000 is intended to be partial funding for the program/project. **Cash support is required from the school, district, or PTA:** 25% of the amount requested from VCAC must be matched with new money from the schools. In-kind is not acceptable as a match.

Sample: Requested from VCAC - \$500. A cash match from the school, district, or PTA of \$125 is required for a total of \$625 toward the program/project. 75% of VCAC funding must be assigned to arts provider (artist or arts organization) via stipend or ticket purchases, or district provided transportation to Ventura County venue.

75% of the requested funds will be issued upon grant approval. The remaining 25% will be supplied when evaluation and documentation materials are received.

EVALUATION / DOCUMENTATION

Evaluations will be submitted separately by each of the project partners upon completion of the project. **The grantee is responsible for forwarding the appropriate evaluation form to other partners in the project. The remaining half of the grant will be issued when evaluation and documentation materials are received.**

Visit the Ventura County Arts Council [Elementary School Arts Mini-Grants web page](http://vcartscouncil.org/ventura-county-arts-council-elementary-school-arts-mini-grant/) (vcartscouncil.org/ventura-county-arts-council-elementary-school-arts-mini-grant/) to download the evaluation files as MS Word (.doc) files, which include:

- 1) Artist | Art Organization's evaluation form
- 2) Classroom Teacher's evaluation form
- 3) Principal's evaluation form

APPLICATION DEADLINE

Please fill it out the attached application and email it to vcarts@pacbell.net.

Applications must be received by **March 15, 2020**. Late or incomplete applications will be returned without being reviewed. Applicants will be notified by email and hard copy by **March 30** after the Review Panel has made its decision.

Questions should be directed to the Ventura County Arts Council at vcarts@pacbell.net.

***The Ventura County Arts Council Elementary School Arts Mini-Grants Program is
Generously funded by THE JOHN AND BEVERLY STAUFFER FOUNDATION***

VENTURA COUNTY ARTS COUNCIL

ELEMENTARY SCHOOL ARTS MINI-GRANT APPLICATION 2019-2020

DATE _____

SCHOOL INFORMATION

School and district _____

Address / City / Zip _____

Phone _____ Fax _____ E-mail _____

Website _____

Classroom teacher signature _____

Principal signature _____ Phone _____

Grant contact name _____ Title _____

Email _____ Phone _____

ARTS PROVIDER (INDIVIDUAL OR ORGANIZATION) INFORMATION

Name of artist or organization _____

Address / City / Zip _____

Phone _____ Fax _____ Email _____

Website _____

Director _____ Email _____ Phone _____

Arts provider contact _____ Title _____

Email _____ Phone _____

Program title _____

Specific program start and finish dates _____

Amount requested from VCAC _____

PROGRAM / PROJECT DESCRIPTION *(Please type – all information required)*

For which arts discipline is this project the best fit?

Visual Theatre Dance Music Literary

On a separate page, please type **brief** responses for each of the following sections:

Part I – Introduction *(100 words max.):*

Briefly describe the arts project or program for which you are requesting funding, including approximate start/end dates and any artists or arts organizations partners involved. How many students will be involved in the project?

Part II – Arts Learning *(300 words max.):*

List the project’s objectives, hands-on arts activities and how they fulfill the VAPA Standards.

Part III – Ventura County Arts Partners *(1 page max):*

For this section, please attach a brief resume/bio of artist or description of arts organization education program..

Part IV – Letter confirming matching funding for the project:

On the letterhead of the provider

Part V – Evaluation:

Describe how you personally will evaluate the project (100 words max)

Grantee is responsible for forwarding VCAC evaluation forms to partners to be completed and submitted at the conclusion of the project.

PROGRAM / PROJECT BUDGET

Use this table to list all project costs, and to indicate which costs are being proposed for Mini-Grant funds. Maximum request is \$1,000. School match must equal 25% of amount requested.

	Total Cost	Mini-Grant Request	1/4 School Match
Personnel <i>Artist / Arts Organization Fees (75% of Total)</i>			
Program supplies			
Other Costs <i>(Please describe below)</i>			
Transportation			
GRAND TOTAL			

Please describe any other costs, if included above _____

